

**WEST BERKSHIRE COUNCIL
GOVERNANCE COMMITTEE FORWARD PLAN
MAY TO OCTOBER 2026**

1. This document gives notice of decisions which the Governance Committee is expected to take.
2. The document is updated as required and is available to the public on the Council's website.
3. Copies of the Council's Constitution and agenda and minutes for all meetings of the Governance Committee may be accessed on the Council's website.
4. For copies of reports or other documents, and for detailed information regarding specific issues to be considered by the committee, please contact the named Lead Officer for the item concerned.
5. For further details on the time of meetings and general information about the Plan please email executivecycle@westberkshire.gov.uk

Publication Date: 20 April 2026

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Decision Due Date	Title	Purpose	Lead Officer e.g report author	Report likely to be considered in private (i.e., it contains confidential or exempt information)
14 May 2026	Election of Chairman			Open
14 May 2026	Election of Vice-Chairman			Open
23 June 2026				
23 Jun 2026	External Audit Plan 2025/26		Jonathan Brown, Jess Townsend	Open
23 Jun 2026	Internal Audit Draft Plan 2026-27	The Public Sector Internal Audit Standards (PSIAS) require the Council's Audit Plan and Internal Audit Charter to be approved by those charged with governance within the Council. The purpose of this report is to set out a risk-based plan of work for Internal Audit (IA) that will provide assurance to the Governance Committee on the operation of the Council's governance, risk management and internal control frameworks, and support the Committee's review of the Council's Annual Governance Statement.	Julie Gillhespey	Open
23 Jun 2026	Annual Internal Audit Assurance Report 2025/26		Julie Gillhespey	Open
23 Jun 2026	Annual Treasury Management Report	To summarises the results of the Council's management of cash-flow, borrowing and investments in the financial year 2025/26.	Shannon Coleman-Slaughter	Open
23 Jun 2026	Annual Governance Statement	To summarise the key governance issues for the Council and the action plan to address these. The Annual Governance Statement (AGS) will be approved by those	Sarah Clarke	Open

Decision Due Date	Title	Purpose	Lead Officer e.g report author	Report likely to be considered in private (i.e., it contains confidential or exempt information)
		charged with governance, the Governance Committee at West Berkshire, under the Accounts and Audit Regulations 2015. The AGS will form part of the Council's Statement of Accounts.		
23 Jun 2026	Annual Monitoring Officer's Report		Sarah Clarke	Open
23 Jun 2026	Community Governance Review Request	To consider the requests from Lambourn and Shaw-cum-Donnington parish councils to consider the need for a community governance review	Nicola Thomas	Open
23 Jun 2026	Constitution Changes	To update both Executive Directors and Members of the proposed updates to the constitution as agreed in the Constitution Review Task Group for final approval by Council	Nicola Thomas	Open
29 September 2026				
29 Sep 2026	Internal Audit Update Report - Q1 2026/27		Julie Gillhespey	Open
29 Sep 2026	Draft Financial Statements and Going Concern Assessment		Chris Dagnall	Open
29 Sep 2026	Strategic Risk Register - Q4 2025/26		Martyn Sargeant	Part exempt
17 November 2026				
17 Nov 2026	Constitution Update (Standing Item)			

Decision Due Date	Title	Purpose	Lead Officer e.g report author	Report likely to be considered in private (i.e., it contains confidential or exempt information)
26 January 2027				
26 Jan 2027	Internal Audit Update Report - Quarter Two 2026/27		Julie Gillhespey	Open
26 Jan 2027	Risk Management Strategy 2027 - 2030			Open
26 Jan 2027	Financial Year 2026/27 Mid-Year Treasury Report		Chris Dagnall	Open
26 Jan 2027	Strategic Risk Register - Q2 2026/27		Martyn Sargeant	Part exempt
8 March 2027				
8 Mar 2027	Internal Audit Update Report - Quarter Three 2026/27		Julie Gillhespey	Open
8 Mar 2027	Internal Audit Draft Plan 2027-28		Julie Gillhespey	Open
8 Mar 2027	Strategic Risk Register - Q3 2026/27		Martyn Sargeant	Part exempt